

**THE MSUNDUZI MUNICIPALITY**

**SUPPLIES AND SERVICES CONTRACT No. 6 of 2025 – SECTION 9**

**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE CLEANING SERVICES AT THE  
FLEET MANAGEMENT OFFICES SITUATED IN DOULL ROAD FLEET DEPOT**

**TENDER NOTICE**

Tenders are hereby invited from suitably qualified and experienced Service Providers for the provision of a cleaning service at the Fleet Offices situated in Doull Road Depot including the surrounding areas and stairway for the period of three (3) years commencing from the date of award.

Tender documents will be made available to tenderers from **12h00 on Monday, 18 August 2025**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on [www.etenders.gov.za](http://www.etenders.gov.za).

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R318.60 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact Sinothile Hlophe (Fleet Sub-Unit) on direct Telephone No. 061 545 7078 or e-mail address [Sinothile.hlophe@msunduzi.gov.za](mailto:Sinothile.hlophe@msunduzi.gov.za)

For any procurement related enquiries, please contact Phiwe Mthlane (Supply Chain Management Sub-Unit) on direct Telephone No. 033 – 392 2486 or e-mail address [phiwe.mthlane@msunduzi.gov.za](mailto:phiwe.mthlane@msunduzi.gov.za).

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with “**Contract No. SS NO.6 OF 2025 SECTION 9**” and the **Contract Description** and must be placed in the Tender Box located at the Msunduzi Municipality's Central Stores, 2 Abattoir Road (off Kershaw Street), Pietermaritzburg, 3201 (coordinates - 29.6126297;30.3610014), not later than **12h00 on Thursday, 18 September 2025**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** Tenderers meeting the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000, including Chapter 4 of the Public Procurement Act, Act No. 28 of 2024.

The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1.	Number of Related Projects Completed	15 Points
<b>Total Functionality Points</b>		<b>15Points</b>
<b>Minimum Threshold (80%)</b>		<b>9 Points</b>

The allocation of Preference Points will be according to the following Specific Goals:

No.	Specific Goal	Points
1.	Black Owned Enterprise.	5 Points
2.	Business Enterprise Owned by Women.	5 Points
3.	Locality of the Business.	10 Points
<b>Total Preference Points (Specific Goals)</b>		<b>20 Points</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR S. F. MNDEBELE (MUNICIPAL MANAGER)**